**Risk Assessment:** **Barnwell Leisure Centre**

**Identity Dance Limited, 34 Shephall Green, Stevenage, SG2 9XS**

**Facility: Barnwell Leisure Centre, Barnwell, SG2 9SW**

**Date of assessment: 07/09/22 Assessed by: Charlotte Hull**

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| **Risk Factor** | **Category** | **Action** |
| **1-5** | **Acceptable** | **None Necessary** |
| **6-10** | **Acceptable** | **Basic Control Systems** |
| **11-15** | **Marginal** | **Specific Controls** |
| **16-20** | **Not Acceptable** | **Extreme Control** |
| **21-25** | **No Acceptable** | **Not Allowed** |

**Areas to be used by Identity Dance:**

* **Car Park**
* **Foyer**
* **Dance Studios**
* **Toilets**
* **First Aid room**
* **Changing rooms**

**General notes on managing risks:**

* **Participant information forms completed prior to participants joining Identity Dance**
* **Participant needs forms completed with medical needs and when there is a significant health/behavioural need identified.**
* **All staff aware of participants health needs/challenging behaviour, their triggers and coping methods.**
* **Online data protection security protected system to include all participants information.**
* **First aid box present at every session.**
* **Identity Dance staff, volunteers and work experience students to undertake regular training in child protection, risk assessment, health and safety and first aid.**

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| **Location/Activity** | **Hazards (COVID 19), hazardous event (Transmitting Virus) (Becoming Ill)**  **Existing controls.** | **Occupation number of people affected** | **Assessment of risk** | | | | **Are further risk controls required/Controlled Risk Factor** |
| **Likeli-hood** | **Severity** | **Risk Factor** | |
| Entering Site & Exiting Site | One entry door.  Fire doors known to all staff (in each dance studio). Fire evacuation briefing. Hand sanitiser provided. | All that attend site | 1 | 4 | | 4 |  |
| Moving around site.  Access to hazardous equipment | Doors with hold open facility kept open.  Notices to remind to wash hands placed in prominent positions.  Hand sanitiser available.  Cleaning cupboard locked.  Larger school equipment such as ballet barres locked in cupboard. | All that attend site | 1 | 4 | | 4 |  |
| Fire | Fire exits located in every dance studio.  Fire extinguisher located in the foyer area.  Staff are aware of fire exits, alarm points, equipment, procedures and meeting point.  Participants and team are registered in and out of the building, register is kept to hand at all times.   Fire exits kept clear at all times.  Electrical equipment bought in is PAT checked.  Emergency services details kept available. | All that attend site | 1 | 6 | | 4 |  |
| Child Protection | No unauthorized adults entering the building. Entrance manned by Identity Dance staff.  Teachers/others employed by the school are enhanced DBS checked.  Adults collecting participants must be recognized by Identity Dance as the parent/carer/guardian of participant. Staff notified if a different person is due to pick up the child.  Any concerns about a participants behaviours/actions is recorded and reported.   Staff aware of participants under a child protection order/at risk in any way.  Child protection policy held by every staff member and training regularly provided. | All that attend site | 11 | 11 | | 11 |  |
| Water Supplies  Drinking Water  Slips, trips and falls | Hygienic Water system in place.  Students told they must bring their own water in a bottle.  Soap used to wash hands and re-sanitise in toilets  Cleaning taking place whilst participants are coming into the intermediate seession.   Rick check list completed prior to session identifying any leads/wet floor etc in the areas used.   First aid box present at every session  Emergency details available. |  | 4 | 6 | | 4 |  |
| Toilets | Soap used to wash hands and re-sanitise in toilets  Regular hourly checks whist on site to ensure area is safe and clean | People that use the restroom. | 2 | 2 | | 2 |  |